

**NEPTUNE CITY BOARD OF EDUCATION
GYMNASIUM**

Woodrow Wilson Elementary School
Neptune City, NJ 07753

March 23, 2022
6:00 p.m.

Board Meeting Agenda

I. CALL TO ORDER – 6:00 PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, on Municipal Clerk.

As the Neptune City Board of Education continues to transitioned back to in-person Board meetings from the pandemic era, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety:

- Board meetings will be held in the gymnasium, socially distanced, with no access to the rest of the building.
- As per the Governor’s lifting of the universal mask mandate on March 7, 2022, masks are now optional for attendees but entrance into and exit out of the Gymnasium Door #13 is still required.
- As you enter door #13, you will be directed to use hand sanitizer and sign in for the meeting
- Proceed to one of the socially distanced chairs and please do not move the chair selected.

Thank you for your cooperation in our health and safety guidelines and welcome to this meeting of the Neptune City Board of Education.

II. ROLL CALL

Mr. Brown _____ Ms. Lashley _____ Mrs. McCarthy _____

Ms. McGuigan _____ Ms. Mordaunt _____ Mrs. Rummel _____

Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

Others Present:

Dr. Boccuti _____ Ms. Hellwig _____

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III. FLAG SALUTE

IV. PRESENTATION

Presentation – 2020-2021 Audit by Mr. Allen Schecter, CPA, Auditor of Record

V. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the February 17, 2022 Regular Board Meeting and the Minutes of the March 10, 2022 Executive Session Meeting.

Motion by _____ Seconded by _____

All in Favor: _____ Oppose: _____

VI. ADMINISTRATION AND COMMITTEE REPORTS

Chief School Administrator’s Report

Enrollment – February 28, 2022

111	Neptune Senior High School
14	Poseidon
7	High Tech (0); Allied Health (2); Wall Communications (3); BioTechnology (2)
9	Red Bank High School
19	Out of District Special Education
<u>230</u>	Neptune City (February 28, 2021)
390	Total Enrollment

14/15 ACELERO Head Start

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2022-2023 New Pre-K Program: 15 registered, 9 on the waiting list
2022-2023 Kindergarten: 7 have signed up for registration on May 17th and 18th

Fire Drills: February 2, 2022
Shelter in place/Safe room: February 11, 2022
In-School Student Suspensions – February 2022: 1
Out of School Student Suspensions - February 2022: 3
Bullying Report - February 2021: 0
Missing Child Report - February 2022: 0
Nurse’s Monthly Report – February 2022

MOTION, upon recommendation of the CSA, to approve the revised 2021-2022 School Calendar to accommodate two make up snow days.

MOTION, upon recommendation of the CSA, review of the five draft 2022-2023 School Calendars for one to be selected for approval at the April 2022 Board of Education meeting.

MOTION, upon recommendation of the CSA, approval to proceed in planning with Right at School aftercare program.

Motion to approve the Chief School Administrator's Report and Resolutions as presented.

Motion by _____ Seconded by _____

All in Favor: _____ Oppose: _____

VII. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VIII. CORRESPONDENCE

Once again the state has reduced School State Aid for the Neptune City School District by \$324,768.00

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IX. POLCY

A. RESOLUTIONS

1. **MOTION**, upon recommendation of the CSA, that the Board of Education approve a Second Reading and approval of the Strauss Esmay 8000 Series of Board Policies and Regulations.

2. **MOTION**, upon recommendation of the CSA, that the Board of Education approve a First Reading of the Strauss Esmay 9000 Series of Board Policies and Regulations.

Motion: _____ Second: _____

Mr. Brown	_____	Ms. Lashley	_____	Mrs. McCarthy	_____
Ms. McGuigan	_____	Ms. Mordaunt	_____	Mrs. Rummel	_____
Mrs. Zanni	_____	Mrs. Smith	_____	Mr. Susino	_____

X. BOARD PRESIDENT AND COMMITTEE REPORTS:

BOARD PRESIDENT

**XI. CURRICULUM AND INSTRUCTION – Mrs. Smith, Chairperson
Ms. McGuigan, Mrs. Rummel, Mrs. Zanni**

A. COMMITTEE REPORTS -

B. RESOLUTIONS – There are no resolutions.

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XII. FINANCE AND OPERATIONS – Mr. Brown, Chairperson
Mrs. McCarthy, Ms. Mordaunt, Mr. Susino

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve attached Bills List
2. To approve the Payroll for the Month of February 2022
3. To approve attached Appropriations Adjustment Journal
4. To approve attached Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of February 28, 2022 no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of February 28, 2022 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Motion to approve submission of the Pre-School Education Expansion Aid Budget Workbooks for the 2022-2023 school year.
7. Motion to approve a contract renewal with Maschio’s Food Service Management Company (FSMA) for the 2022-2023 school year.
8. Motion to approve submission of the SEMI Program Corrective Action Plan to the NJDOE due to not meeting the SEMI program benchmarks.
9. Motion to approve the Audit report by Allen Shechter, CPA of Alvino & Shechter, 110 Fortunato Place, Neptune City, NJ, for the period ending June 30, 2021 as presented.
10. Motion to approved submission of the Corrective Action Plan based on the June 30, 2021 Audit Report.

Be It Resolved, upon recommendation of the School Business Administrator, that the Neptune City Board of Education approve Items 1-9 under Finance Operations as presented.

Motion: _____ Second: _____

Mr. Brown _____ Ms. Lashley _____ Mrs. McCarthy _____

Ms. McGuigan _____ Ms. Mordaunt _____ Mrs. Rummel _____

Mrs. Zanni

Mrs. Smith
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Mr. Susino

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C-1. Resolution to approve the 2022-2023 Tentative Budget and related staff travel.

**ADOPTION OF THE 2022-2023 TENTATIVE BUDGET
of the Neptune City Board of Education**

The Superintendent recommends approval to adopt the Tentative Budget for Fiscal Year 2022-2023:

BE IT RESOLVED that the tentative budget be approved for the 2022-2023 School Year using the 2022-2023 state aid figures and the Interim School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2022-2023 Total Expenditures	\$ 9,375,609	\$ 129,075	\$ 652,650	\$ 10,157,334
Less: Anticipated Revenues	\$ 2,281,067	\$ 129,075	\$ 162,908	\$ 2,573,050
Taxes to be Raised	\$ 7,094,542	- 0-	\$ 489,742	\$ 7,584,284

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Woodrow Wilson Elementary School, 210 West Sylvania Avenue, Neptune City, New Jersey on April 28, 2022 at 6:00 PM for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

C.2 Related Staff Travel

WHEREAS, the Neptune City Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior

approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

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WHEREAS, the Neptune City Board of Education established \$8,000 as the maximum travel amount for the current school year and has expended \$ 7,499.56 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approve travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$8,000 for all staff and Board Members for the 2022-203 school year.

Be It Resolved that the Neptune City Board of Education approve Adoption of the 2022-2023 Tentative Budget and related staff travel resolution.

Motion: _____ Second: _____

Mr. Brown _____ Ms. Lashley _____ Mrs. McCarthy _____

Ms. McGuigan _____ Ms. Mordaunt _____ Mrs. Rummel _____

Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

XIII. **HUMAN RESOURCES** – Mr. Susino, Chairperson

Mr. McCarthy, Mrs. Mordaunt, Mrs. Smith

A. **COMMITTEE REPORTS** –

B. **RESOLUTIONS**

1. **MOTION**, upon recommendation of the CSA, to approve Ms. LouAnn Chiotelis to the position of Paraprofessional Aide at the annual salary of \$20,352 prorated to \$6,897.09 effective March 23, 2022 - June 30, 2022 upon the completion and verification of state required clearances.
Account Code: 11-190-100-106-000-00

MOTION, that the Neptune City Board of Education approve Item # 1 listed under Human Resources as presented.

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Motion: _____ Second: _____

Mr. Brown _____ Ms. Lashley _____ Mrs. McCarthy _____

Ms. McGuigan _____ Ms. Mordaunt _____ Mrs. Rummel _____

Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

XIV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. PUBLIC FORUM NON-AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

XVIII. MOTION TO ADJOURN

Motion: _____ Second: _____

All in Favor: _____ Oppose: _____

Time: _____